

MANDATORY STATEMENTS

TECHNICAL PROPOSAL

UNIDO RFP No. 2010/004/CZ Implementation of an ERP system for UNIDO

Pleas note that THESE Statements of Confirmation MUST BE INCLUDED duly filled and countersigned by the Proposers authorized official IN THE TECHNICAL PROPOSAL.

The undersigned represents to UNIDO as follows:

	Please check as appropriate:
1. Proposer accepts the Terms and Conditions in Appendix 1 to the RFP and agrees to comply with requirements thereof.	<input type="checkbox"/>
<p>2. Proposer is aware and acknowledges that:</p> <p>(i) UNIDO does not commit itself to purchase in entirety the requirements indicated in this RFP. Final decision in such matters will depend on a number of factors, which may be beyond the control of the Organization. Some of these factors may include, but not be limited to, future approval of budgetary appropriations by member states as well as actual and future needs.</p> <p>(ii) UNIDO reserves the right to negotiate and award only a portion of the requirement; to negotiate and award separate or multiple contracts for the elements covered by this RFP in any combination it may deem appropriate, in its sole discretion; to add new considerations, information or requirements at any stage of the procurement process, including during negotiation with Proposers; and reject the Proposal submitted by any Proposer that has previously failed to perform properly or on time contracts of a similar nature, or of a Proposer that, in the opinion of UNIDO, is not in a position or is not sufficiently qualified to perform the contract.</p> <p>(iii) UNIDO reserves the right to negotiate/procure the software licenses and associated maintenance fees directly from the owner of the relevant ERP software or any third party.</p>	<input type="checkbox"/>
3. Proposer is aware that UNIDO is not committed to award a contract and to reimburse any costs incurred by the Proposer in connection with the RFP process.	<input type="checkbox"/>
4. Proposer is aware that neither the RFP, nor any of its annexes, including this Declaration, constitutes any agreement or contractual relationship between UNIDO, or any of its entities, and the Proposer. Proposer acknowledges that the sole purpose of the RFP and its annexes is to enable Proposers to submit a proposal: Proposer will not regard or seek to rely upon the RFP or any of its annexes as an offer on the part of UNIDO capable of acceptance by the Proposer.	<input type="checkbox"/>

5. Proposer acknowledges that Proposals are evaluated according to UNIDO Financial Rules and Regulations, procurement rules and the evaluation and selection criteria specified in Appendix 3 to RFP.	<input type="checkbox"/>
6. Proposer is familiar with and accepts UNIDO's conditions for the withdrawal and modification of Proposals and UNIDO rules governing errors in Proposals.	<input type="checkbox"/>
7. Proposer is not insolvent, in receivership, bankrupt or being wound up, and not under administration by a Court or Judicial Officer, and that it is not subject to the suspension of its business or legal proceedings for any of the foregoing reasons.	<input type="checkbox"/>
8. Proposer has fulfilled all its obligations to pay taxes and social security contributions.	<input type="checkbox"/>
9. Proposer has not, and its Directors and Officers have not, within the last five years been convicted of any criminal offence related to professional conduct or the making of false statements or misrepresentations as to their capacity or qualifications to enter into a procurement or supply contract.	<input type="checkbox"/>
10. Proposer pursues zero tolerance policy to all forms of corruption, including extortion and bribery and has not, and is not, engaged in any corrupt practices.	<input type="checkbox"/>
11. Proposer accepts that UNIDO, in the event that any of the changes to the statements referred to in paragraphs 7 to 10 should occur at a later time, will be duly informed thereof, and in any event, will have the right to disqualify the Proposer from any further participation in its procurement proceedings.	<input type="checkbox"/>
12. Proposer accepts that UNIDO shall have the right to disqualify the company/ institution from participation in any further procurement proceedings, if it offers, gives or agrees to give, directly or indirectly, to any current or former staff member of UNIDO a gratuity in any form, an offer of employment or any other thing of service or value, as an inducement with respect to an act or a decision of, or a procedure followed by UNIDO in connection with a procurement proceedings.	<input type="checkbox"/>
13. Proposer accepts the Anti-competitive Conduct terms stated in Appendix 1 to the RFP.	<input type="checkbox"/>
14. Proposer is not aware of any existing or potential conflict of interest as specified in Appendix 1 to the RFP. If during the procurement process a conflict of interest arises or appears likely to arise, the company/organization will notify UNIDO immediately.	<input type="checkbox"/>
15. Proposer has the ability and readiness to execute an eventual contract in accordance with this RFP and its Annexes/Appendices. Any deviation from the Terms of Reference (Appendix 3) or other documents contained in this request for proposal shall be clearly expressed;	<input type="checkbox"/>

<p>16. Proposer has the capacity of operations and practical experience in the implementation of ERP systems is documented by attaching:</p> <ul style="list-style-type: none"> i) concise company description including structure/organigramme and number of employees (maximum 1 Page) ii) relevant references to the requirements similar to those constituting the object of this RFP, size of the executed projects and scope of the performed work (2 to 5 references) iii) list of current major client references (7 to 10 references per year) for the past three years with information regarding work and services provided and contact information (company name, phone number, facsimile number). (TO CHECK AGAINST EVALUATION CRITERIA – REQUIREMENTS) 	<input type="checkbox"/>
<p>18. Proposer confirms his ability to start work promptly.</p>	<p style="text-align: center;"><input type="checkbox"/></p> <p>Pls. specify:</p> <p>a. Minimum notice required before starting the work:</p> <p>_____</p> <p>b. date of availability of your staff:</p> <p>_____</p>
<p>19. Proposer confirms that he will assign to the project sufficient number of capable and experienced personnel from his own organization and that his organization's capacity, in terms of qualified manpower resources, is adequate to implement the project within the period of time indicated in the Terms of Reference, Appendix 2 to the RFP and has included CVs of his key personnel assigned to this project in the proposal.</p>	<input type="checkbox"/>
<p>20. Proposer confirms that <u>all</u> the staff proposed for assigning to the work are proficient in English language;</p>	<input type="checkbox"/>

Registered office or other Address of the Proposer:

Postal Address:

Signature of authorized official of Proposer or person otherwise authorized to sign the proposal on behalf of the Proposer:

Name (print): _____

Signature: _____

Title/Position: _____

Place (City and Country): _____

Date: _____