

Supplementary Memorandum of Understanding concerning the Allocation of Common Services at the  
Donaupark Centre in Vienna

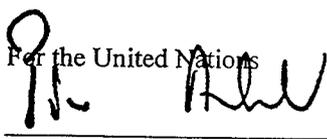
The United Nations Office at Vienna (UNOV), the United Nations Industrial Development Organization (UNIDO), the International Atomic Energy Agency (IAEA) and the Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization (CTBTO PrepCom),

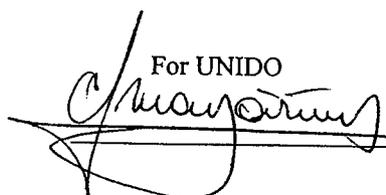
ACKNOWLEDGING the desire of the CTBTO PrepCom to participate in the arrangement for the management of joint and common services at the Vienna International Centre as set out in the Memorandum of Understanding concerning the allocation of Common Services at Donaupark Centre in Vienna dated 31 March 1977,

TAKING INTO ACCOUNT the decision taken at the 11 February 1998 meeting of the Consultative Committee on Common services,  
following up the decision of the executive heads of the four VIC-based organizations (UNOV, UNIDO, IAEA, CTBTO PrepCom) of 28 January 1998 that the CTBTO PrepCom should participate as a full member in the arrangement,

HAVE AGREED AS FOLLOWS:

1. The CTBTO PrepCom shall be a full member of the arrangement for the management of the joint and common services at the VIC as set out in the MOU of 31 March 1977;
2. The tri-partite committee referred to in paragraph 1 of the 1977 MOU is hereby reconstituted as a quadripartite committee to allow for full membership of the CTBTO PrepCom. The CTBTO PrepCom will also participate as a full member in any task force or sub-committee established pursuant to the 31 March 1977 MOU. The terms of reference of the tri-partite committee, as contained in Annex I to the 31 March 1977 MOU will be modified in accordance with this agreement;
3. The CTBTO PrepCom shall pay such proportion of the costs of each service provided as will be determined according to the existing cost-sharing methodologies. In addition, CTBTO shall pay to the organization providing a service an overhead charge as contribution to that organization's administrative costs. The amount of the overhead charge shall be agreed between CTBTO and the organization providing the service;
4. This Supplementary Memorandum of Understanding will not affect the allocation of responsibility for the management of services among UNOV, UNIDO and the IAEA as set out in the 31 March 1977 MOU.
5. This MOU will enter into force upon the signature of all four parties.

For the United Nations  
  
\_\_\_\_\_  
(signed)

For UNIDO  
  
\_\_\_\_\_  
(signed)

For the IAEA  
  
\_\_\_\_\_  
Acting Director General

For the CTBTO  
  
\_\_\_\_\_  
(signed)

## ANNEX 1

### Consultative Committee on Common Services at the VIC

The Consultative Committee on Common Services at the VIC shall be composed of one senior official each of the United Nations, the International Atomic Energy Agency, the United Nations Industrial Development Organization and the CTBTO PrepCom<sup>1</sup>. The senior officials may be accompanied by such advisors or experts as they deem necessary.

The Committee in its deliberations shall take fully into account the areas of responsibility and the terms of reference of the Advisory and Co-ordination Committees for common services. The Consultative Committee shall function on the basis that each common service is allocated to one of the organizations and is operated under the authority of the respective executive head who bears final responsibility for that service. With this understanding the Committee may consider and, by consensus, decide or make recommendations to the organizations on the following:

1. Policy questions concerning any of the Common Services or related financial matters.
2. Whether a common service should be contracted out and if so, under what conditions.
3. Whether and under what conditions a common service may be made available to third parties, including public and commercial entities.
4. Establishment of a new, or dissolution of an existing, common service.
5. Whether and under what conditions space in the common areas of the VIC may be made available to third parties, including public and commercial entities.
6. Any other matter concerning the provision of Common Services in the VIC.

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<sup>1</sup> The terms of reference of the CCCS were revised following the decision of 11 February 1998 by the CCCS and the decision of 28 January 1998 by the Executive Heads of the IAEA, UNIDO and UNOV to admit the CTBTO PrepCom to participate as full member in the arrangements for the common services at the VIC, under the Memorandum of Understanding concerning the allocation of Common Services at the Donaupark Centre in Vienna (1977).