

**BID FORM****ACCOMPANYING LETTER**

**To: United Nations Industrial Development Organization (UNIDO)  
Procurement Services Unit/OSS/PSM (Attn. Mr. Eric Appiateng)  
Wagramer Strasse 5, P.O Box 300, A-1400 Vienna, Austria  
Invitation to Bid No: ITB No. 15002522  
UNIDO Project TF/INT/03/002 – Establishment and Operation of the International Centre  
for Hydrogen Energy Technology  
Closing Date 31 July 2009**

1. In compliance with your **ITB No. 15002522** for the supply and installation of a hydrogen production and storage system for **UNIDO Project No. TF/INT/03/002**, the undersigned representative *<full name and title>* duly authorized to act in the name and for the account of the Bidder (Supplier) *<name and address of the bidder>* hereby submit the following Bid in **TWO (2) SEPARATE SEALED ENVELOPES, one of which contains the Technical Bid without price(s) and commercial terms, and the other contains the Commercial Bid with price(s) and commercial terms.** The Technical and Commercial Bids are submitted in one (1) original and two (2) copies containing the following:
  - A. Technical Bid**
    - (i) Brief Descriptions of the Goods
    - (ii) Deviation Form for Technical Specifications
    - (iii) List of Spare Parts and Accessories
    - (iv) All confirmations, statements, forms and information required as per The Instructions for the Preparation and Submission of Bids (Offers), (Appendix 1 to ITB) and Technical Specifications
  - B. Commercial Bid**
    - (i) Total Price and Unit Prices.
    - (ii) Deviation Form for Commercial Terms
    - (iii) All confirmations, statements, forms and information required as per Terms and Conditions to Bid (Appendix 1 to ITB)

2. The Bidder (Supplier) named and attested below hereby declares and agrees:
- (i) That we (the Bidder) will take full responsibility for performance of the Contract in accordance with all provisions of the ITB documents.
  - (ii) That we (the Bidder) have examined in detail all the documents including amendments (if any) and all information furnished for reference as well as relevant attachments and that *we are* perfectly aware that *we* must renounce all right of invoking ambiguities or misunderstandings in this respect.
  - (iii) That we (the Bidder) agree to furnish any other data or information pertinent to our Bid that might be requested by UNIDO and that we fully understand that UNIDO is not bound to accept the lowest or any of the bids it may receive.
  - (iv) That our Bid is valid for a period of 120 calendar days from the bid closing date.
  - (v) That all official correspondence pertinent to this Bid shall be addressed to *<address of bidder>*:

Address:

Fax:

Telephone:

E-mail:

Signature of and attestation by Bidder:

Name of the Bidders representative:

Name of the Bidder:

Official Seal:

**A. TECHNICAL BID**

To: **United Nations Industrial Development Organization (UNIDO)  
Procurement Services Unit/OSS/PSM (Attn. Mr. Eric Appiateng)  
Wagramer Strasse 5, P.O Box 300, A-1400 Vienna, Austria  
Invitation to Bid (ITB) No. 15002522  
UNIDO Project TF/INT/03/002 – Establishment and Operation of the International Centre  
for Hydrogen Energy Technology  
Technical Bid  
Closing Date: 31 July 2009**

1. In compliance with your **ITB No. 15002522** for the supply and installation of a hydrogen production and storage system for **UNIDO Project No. TF/INT/03/002**, the undersigned representative *<full name and title>* duly authorized to act in the name and for the account of the Bidder (Supplier) *<name and address of the bidder>* hereby submit the **TECHNICAL BID IN A SEPARATE SEALED ENVELOPE**, in one (1) original and two (2) copies containing the following:
- (i) Brief Descriptions of the Goods
  - (ii) Deviation Form for Technical Specifications
  - (iii) List of Spare Parts and Accessories
  - (iv) All confirmations, statements, forms and information required as per Instructions for the Preparation and Submission of Bids, (Appendix 1 to ITB) and Technical Specifications

*Note for the Bidder: In preparation of the Technical bid use the forms provided in paragraphs 2 to 4 below. Expand the size of the tables as may be required to fit all the offered items.*

**2. BRIEF DESCRIPTION OF THE GOODS**

| Item No. | Description      | Specification        | Quantity          |
|----------|------------------|----------------------|-------------------|
|          |                  |                      |                   |
|          | Time of Delivery | Place of Destination | Place of Shipment |
|          |                  |                      |                   |

SIGNATURE OF BIDDER \_\_\_\_\_

Name of the Bidders representative:

Name of the Bidder:

Official Seal:



**4. SPARE PARTS LIST**

| Item No. | Description | Quantity         | Unit Price           | Sub-Total         |
|----------|-------------|------------------|----------------------|-------------------|
|          |             |                  |                      |                   |
|          |             | Time of Delivery | Place of Destination | Place of Shipment |
|          |             |                  |                      |                   |

SIGNATURE OF BIDDER \_\_\_\_\_

Name of the Bidders representative:

Name of the Bidder:

Official Seal:

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## 5. BIDDER STATEMENTS AND INFORMATION

### Note for the Bidder

The Bid must include information in sufficient scope and detail to allow UNIDO to consider whether your company/organization has the necessary capability, experience, knowledge, expertise, financial strength, and the required capacity to supply the goods specified satisfactorily. Failure to furnish all information required by this ITB or submission of a bid not substantially responsible to the ITB in every respect will be at the Bidder's risk and may result in the rejection of its Bid.

Review of the qualifications of the bidders shall constitute an integral part of the technical and commercial evaluation. The Bidders must fulfil UNIDO qualification requirements in order to be considered for a contract.

You must submit together with the completed Technical Bid all the statements, forms and information to be included in the Envelope with the Technical Bid as mentioned in paragraph 1 'Preparation and Contents of Bid, Technical Bid' of the Instructions for the Preparation and Submission of Bids, Appendix 1 to this ITB. Please note that these statements, forms and requested information are mandatory and your bid will be rejected in the event these statements and requested information have not been provided with your Bid.

## INVITATION TO BID – BID FORM

**B. COMMERCIAL BID**

To: **United Nations Industrial Development Organization (UNIDO)**  
**Procurement Services Unit/OSS/PSM (Attn. Mr. Eric Appiateng)**  
**Wagramer Strasse 5, P.O Box 300, A-1400 Vienna, Austria**  
**Invitation to Bid No: ITB No. 15002522**  
**UNIDO Project TF/INT/03/002 – Establishment and Operation of the International Centre for Hydrogen Energy Technology**  
**Technical Bid**  
**Closing Date: 31 July 2009**

1. In compliance with your **ITB No. 15002522** for the supply and installation of a hydrogen production and storage system for **UNIDO Project No. TF/INT/03/002**, the undersigned representative <full name and title> duly authorized to act in the name and for the account of the Bidder (Supplier) <name and address of the bidder> hereby submit the **COMMERCIAL BID IN A SEPARATE SEALED ENVELOPE**, in one (1) original and two (2) copies containing the following:
- (i) Total Price and Unit Prices.
  - (ii) Deviation Form for Commercial Terms
  - (iii) All confirmations, statements, forms and information required as per the Instructions for the Preparation and Submission of Bids, (Appendix 1 to ITB)

*Note for the Bidder: In preparation of the bid use the forms provided in paragraphs 3 and 4 below.*

2. Total Price for the supply and delivery of the Goods specified in the Bid Schedule of Prices below is (amount in figure and currency), that is (amount and currency in words).

3. **PRICE SCHEDULE OF THE GOODS**

| Item | Description | Country of Origin | Quantity | Unit Price Ex-Works | Total Price Ex-Works | Cost of delivery DDU End-user, BOZCAADA ISLAND, Turkey |
|------|-------------|-------------------|----------|---------------------|----------------------|--|
| 1    | 2           | 3                 | 4        | 5                   | 6                    | 7  |

**INVITATION TO BID – BID FORM**

|  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|

| Cost of Technical Service (i.e. Installation, Commissioning/ Acceptance | Cost of Training | Cost of Spare Parts for Two Year's Operation | Total Price DDU End-user, BOZCAADA ISLAND, Turkey<br>=6+7+8+9+10 |
|---|------------------|--|--|
| 8   | 9                | 10   | 11   |
|   |                  |  |  |

SIGNATURE OF BIDDER \_\_\_\_\_

Name of the Bidders representative:

Name of the Bidder:

Official Seal:

Note: In case of a discrepancy between unit price and total price, the unit price shall prevail.



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**5. BIDDER STATEMENTS AND INFORMATION****Note for the Bidder**

The Bid must include information in sufficient scope and detail to allow UNIDO to consider whether your company/organization has the necessary capability, experience, knowledge, expertise, financial strength, and the required capacity to supply the goods specified satisfactorily. Failure to furnish all information required by this ITB or submission of a bid not substantially responsible to the ITB in every respect will be at the Bidder's risk and may result in the rejection of its Bid.

Review of the qualifications of the bidders shall constitute an integral part of the technical and commercial evaluation. The Bidders must fulfil UNIDO qualification requirements in order to be considered for a contract.

You must submit together with the completed Commercial Bid all the statements, forms and information to be included in the Envelope with the Commercial Bid as mentioned in paragraph 5 'Bidders Statements and Information, Commercial Bid' of the Instructions for the Preparation and Submission of Bids, Appendix 1 to this ITB. Please note that these statements, forms and requested information are mandatory and your bid will be rejected in the event these statements and requested information have not been provided with your Bid.