

一带一路

第二届城市绿色经济发展大会

为城市搭建可持续发展之桥

会议在线注册指南

目录

1. 登录网站	1
2. 下载会议资料包	1
3. 注册	2
3.1 输入电子邮件	2
3.2 创建账户	3
3.3 确认邮件	3
4. 完善资料	4
4.1 参会身份	4
4.2 会议议程	5
4.3 个人信息	5
4.4 注册信息汇总	6
5. 登录账户	7
6. 下载手机 App.....	7
7. 对接会议 (Matchmaking)	8

会议在线注册指南

本会议在线注册指南旨在协助中国参会者（非英语使用者）完成“一带一路第二届城市绿色经济发展大会”的会议在线注册，以保证其顺利参会。在线注册过程中，需要注册者提供电子信箱地址并完成邮箱验证，然后填写相关参会资料。步骤详情，请参见下述注册指南。如在注册过程中遇到任何问题，请邮件联系 obor@unido.org。

1. 登录网站

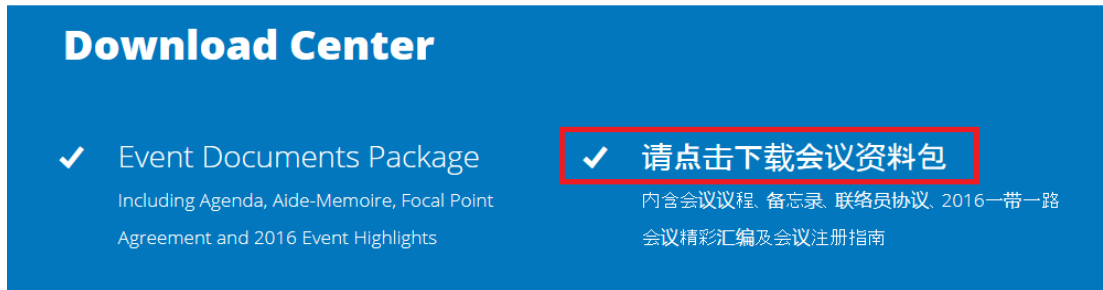
请在浏览器输入网址 www.unido.org/obor-reg，登录会议注册网站。如下图所示：



2. 下载会议资料包

进入主页后，您可浏览会议信息，并在下图所示区域下载会议文件包。请注意：会议文件包包含会议备忘录、会议议程、一带一路城市服务网络联络员协议和会议注册指南等，其中会议备忘录

和会议议程会持续更新。

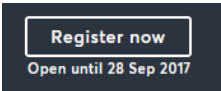


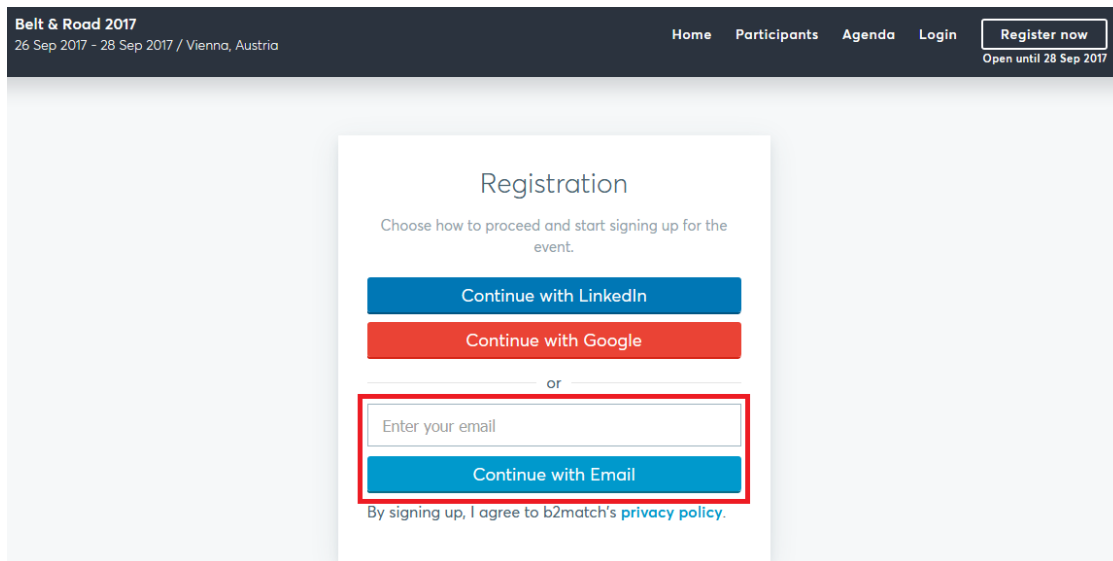
Download Center

- ✓ **Event Documents Package**
Including Agenda, Aide-Memoire, Focal Point Agreement and 2016 Event Highlights
- ✓ **请点击下载会议资料包**
内含会议议程、备忘录、联络员协议、2016一带一路会议精彩汇编及会议注册指南

3. 注册

3.1 输入电子邮件

请点击网页右上角方框 ，进入以下界面：



Belt & Road 2017
26 Sep 2017 - 28 Sep 2017 / Vienna, Austria

Home Participants Agenda Login **Register now**
Open until 28 Sep 2017

Registration

Choose how to proceed and start signing up for the event.

[Continue with LinkedIn](#)

[Continue with Google](#)

or

[Continue with Email](#)

By signing up, I agree to b2match's [privacy policy](#).

请在方框空白处（Enter your Email）输入您的电子邮箱地址，并点击蓝色方框确认（Continue with Email）。

Enter your email (请输入邮箱)

Continue with Email (继续)

3.2 创建账户

页面将自动跳转到以下界面，请按图片中中文注释要求填写所需信息，填写完毕后请点击下方蓝色方框（Create b2match account）。

Create an Account

Create an account to set up a profile for multiple events.

First name 名

Last name 姓

Email 电子邮箱

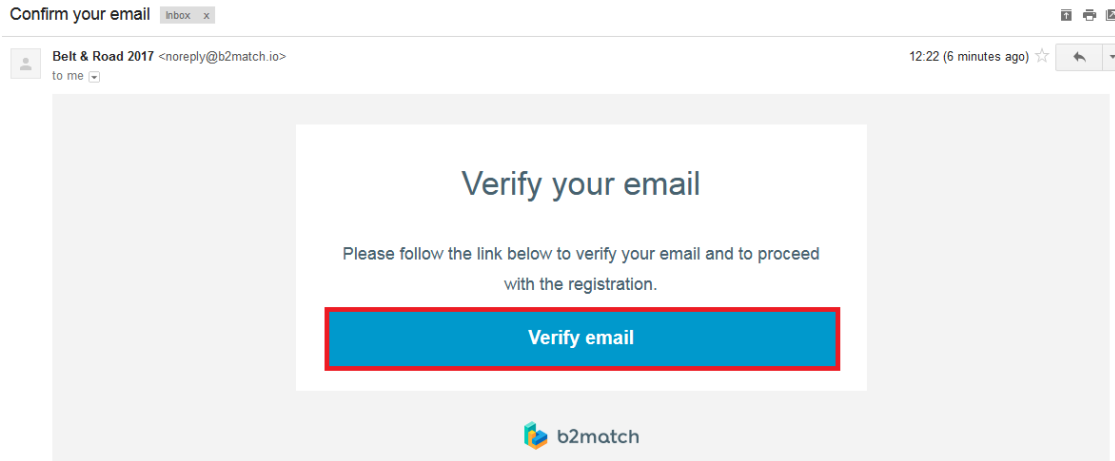
Password 设置密码

Create b2match account 创建账户

By signing up, I agree to b2match's [privacy policy](#).

3.3 确认邮件

请登录您的注册电子邮箱，查收来自“Belt & Road 2017”主题为“Confirm your email”的邮件。请点击邮件中的蓝色方框确认（Verify email）。请注意，有时此封确认邮件会被邮箱自动归类为垃圾邮件，这属于正常情况。如您在收件箱没有找到此邮件，请查看您电子邮箱的垃圾邮件一栏。



4. 完善资料

4.1 参会身份

页面会自动跳转到以下界面。请根据您的参会身份选择相应选项，中文注释请见下图。选择完毕后请点击右下角蓝色方框继续（Continue）。

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26 Sep 2017 - 28 Sep 2017 / Vienna, Austria

1 2 3 4
PARTICIPATION TYPE ATTENDANCE PROFILE SUMMARY

Choose your type of participation (请选择参会人身份)

<input type="radio"/>	Government - City Delegation	政府 - 城市代表团
<input type="radio"/>	Government - Representative from Permanent Mission	政府 - 常驻联合国代表团
<input type="radio"/>	VIP - Invited Panelist, Keynote Speaker and Moderator	VIP - 主持人、主旨发言人及发言嘉宾
<input type="radio"/>	Companies	企业
<input type="radio"/>	UN Agencies	联合国机构
<input type="radio"/>	NGO	非政府组织
<input type="radio"/>	Academia	学术界
<input type="radio"/>	Others- General Participant	其他 - 普通参会者

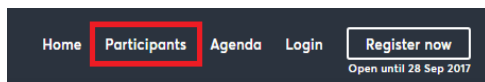
[Continue](#) 继续

4.2 会议议程

接下来的页面是会议议程，包含各项会议名称、会议时间地点、主持人和演讲嘉宾等议程详情。请参考会议文件下载包中的中文版会议议程选择您要参加或感兴趣的会议，并点击页面右下角的蓝色方框继续（Next day 或 Continue）。请注意，会议议程页面共有 3 页选项需要勾选。

4.3 个人信息


接下来的页面是个人信息编辑页面。请根据下图中文注释填写相关信息，然后点击右下角蓝色方框（Continue）。请注意，为方便与会者之间交流沟通，所有上传的头像照片将显示在主页顶部 Participants 一栏。



Personal Information

Job Position *

Phone Number *
Only the Events Organiser can see your phone number

Profile Picture  [Click here to upload a profile picture](#)
上传头像照片 (选填)

Use a picture that gives the attendees a good impression of who you are. No logos or pictures of landscapes please.

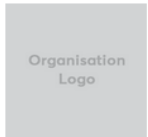
Organisation Information

Organisation Name *

Organisation Type * **机构类型**

Website **机构网址主页 (选填)**

Organisation description *
Write a short description about what your organisation does. Keep it short and enjoyable to read.

Organisation Logo  [Click here to upload an organisation logo](#)
机构标志 (选填)

Upload your organisations logo. It will be visible inside your profile.

Location

Address * **机构所在地**

Other participants will only see the country and city your company resides in.

4.4 注册信息汇总

最后的页面是您注册信息的汇总，请确认无误后点击页面右下角绿色方框（Finish Registration）完成注册。

PARTICIPATION TYPE ATTENDANCE PROFILE **SUMMARY**

Finish Registration

You are almost done. Please check your information before finishing up your registration.

Summary

YOU ARE ATTENDING [Edit](#)

Tuesday, 26 September 2017 (Day 1 of 3)
Opening Ceremony 09:15 - 09:45 CEST
Session 1 - Global Goals for Local Impact: Strengthening Policy Coordination for the Successful Implementation of Development Goals 10:00 - 11:00 CEST
Session 2 - Urban-Industrial Nexus: Strengthening Multi-Stakeholder Partnerships for Sustainable Urban-Industrial Development 11:15 - 12:15 CEST
Session 3 - Cities of Tomorrow: Technological Solutions and Holistic Approaches for Sustainable Cities 14:30 - 15:45 CEST
Session 4 - Financing the Future: Regional Strategies to Boost Urban Trade and Investment 16:00 - 17:15 CEST

Wednesday, 27 September 2017 (Day 2 of 3)
Urban-Industrial Solutions and Business Opportunities (I) – Theme: Circular Economy and Urban Waste Management 10:00 - 11:00 CEST
Urban-Industrial Solutions and Business Opportunities (II) – Theme: Urban Pollution and E-Mobility 11:15 - 12:15 CEST
Matchmaking with Austrian Companies 14:30 - 16:00 CEST

Thursday, 28 September 2017 (Day 3 of 3)
"Belt and Road Inclusive and Sustainable City Service Network" – Focal Point Breakfast 09:15 - 10:00 CEST
Cultural Performances 10:00 - 12:15 CEST
Study Tour on Green Technologies and Energy-Efficient Systems 14:30 - 17:15 CEST

YOUR TYPE OF PARTICIPATION [Edit](#)

UN Agencies

Finish registration

5. 登录账户

完成注册后，您可以通过点击主页右上角的 **Login**，并输入注册邮箱和密码，点击蓝色方框（**Log in**）登录您的个人账户。登录账户后，您可继续编辑您的个人资料，并查看您的参会日程。

Belt & Road 2017
26 Sep 2017 - 28 Sep 2017 / Vienna, Austria

Home Participants Agenda **Login** Register now
Open until 28 Sep 2017

Log in

Log in if you already registered for this event or participated in a previous event.

Log in with LinkedIn

Log in with Google

or

Log in using your b2match Account

Email 电子邮箱地址

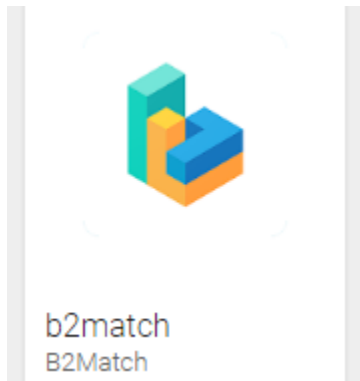
Password 密码

Remember me [Forgot password?](#)

Log in 登录

6. 下载手机 App

苹果手机用户可登录苹果应用商店（Apple Store）搜索 B2match 下载软件，安卓手机用户请通过谷歌软件商店（Google Play Store）搜索 B2match 下载软件。应用图标如下：

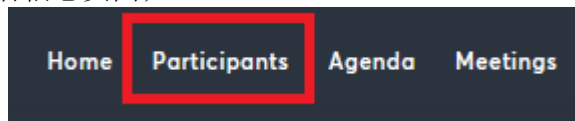


手机 App 登录用户名和密码与注册网站一致。

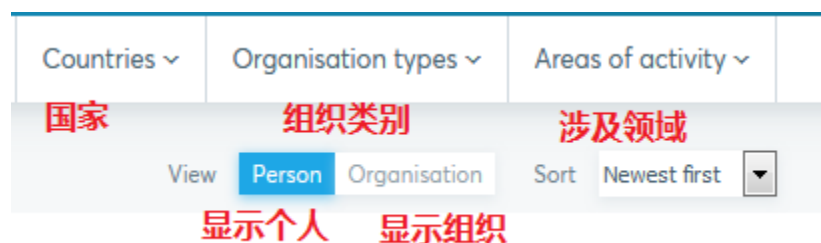
7. 对接会议 (Matchmaking)

对接会议将贯穿整个会议期间，有意参会者可利用登录网站 (www.unido.org/obor-reg) 或手机 App (B2match)，预定会议室或办公桌开展对接活动。

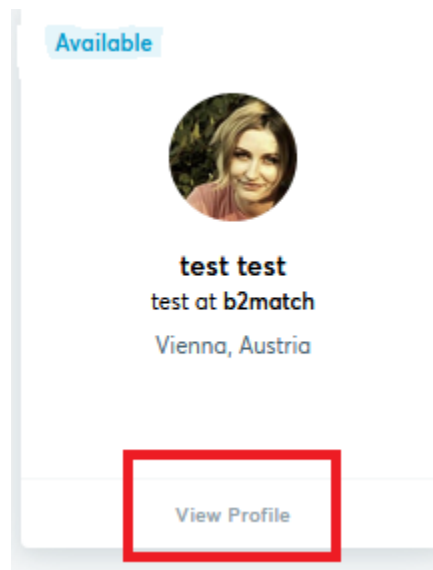
具体方法如下：请登录网站个人账户，在主页右上角选择Participants，页面会跳转到所有参会者信息页面：



为方便从众多参会者搜寻或筛选对接会议人选，请利用页面右上角的筛选功能，如下图所示：



在选定目标人选后，请点击头像下方的 View Profile (查看个人资料)。



进入个人资料页面后请点击蓝色方框 Request meeting (请求对接会议)，您可添加附加信息，例如会议主题等，并点击右下角 Send request (发送会议请求)；

The image shows a user profile for 'test test' at 'b2match' in 'Vienna, Austria'. A red box highlights the 'Request meeting' button. To the right, a dialog box titled 'Introduce yourself to test test' is open, showing the user's name and location. Below the title bar, there is a text input field with the placeholder 'Write a message... (Optional)' and the Chinese text '附加信息 (选填)'. A red box highlights the 'Send request' button in the dialog. The Chinese text '发送会议请求' is also visible near the dialog.

待会议请求接受者接受请求后，对接会议请求环节结束。您可通过点击主页右上方 Meetings（会议）查看请求状态及时间安排。

The image shows a navigation menu with 'Home', 'Participants', 'Agenda', and 'Meetings'. The 'Meetings' tab is highlighted with a red box. Below the menu, the 'Meetings' page is displayed. It features a title 'Meetings' and a list of filters: 'ALL (0)', 'CONFIRMED (0)', 'PENDING REQUESTS (0)', and 'CANCELED (0)'. Below the filters, there are three red text labels: '所有对接会议', '已确认请求', and '等待确认请求'. The label '已取消请求' is also present. Below these labels, the text 'No requests or meetings. Start requesting meetings now!' is displayed. A red box highlights the 'Request meetings' button at the bottom.