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United Nations Industrial Development Organization

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## Industrial Development Board

Thirtieth session  
Vienna, 20-23 June 2005  
Item 15 of the provisional agenda

### PREPARATIONS FOR THE ELEVENTH SESSION OF THE GENERAL CONFERENCE

#### Report by the Director-General

Provides general information on the organization of the work of the General Conference, eleventh session, including items proposed for inclusion in the provisional agenda.

#### I. INTRODUCTION

1. The General Conference of UNIDO is the principal organ of the Organization, consisting of representatives of all Members (Articles 7.1 and 8.1 of the Constitution). The main functions of the Conference are stipulated in Article 8.3 of the Constitution. In particular, the Conference should determine the guiding principles and the policies of the Organization. Unless it decides otherwise, the Conference is to hold a regular session every two years, at the seat of the Organization (Article 8.2). The last (tenth) regular session of the Conference was held in Vienna from 1 to 5 December 2003.

#### II. BACKGROUND INFORMATION

##### A. Date and place of the Conference

2. Subsequent to resolution GC.10/Res.11, the Board decided to hold the eleventh session of the General Conference at the Austria Center Vienna (ACV) from 28 November to 2 December 2005 (IDB.29/Dec.9). In

this connection, as for previous sessions, the Austrian Federal Government has placed at the disposal of UNIDO conference facilities at the (ACV) free of charge for meetings that cannot be accommodated by the conference facilities of the Vienna International Centre.

##### B. Office space for delegations

3. Office space for delegations and their permanent missions required during the eleventh session of the Conference can be rented in the ACV. Delegations wishing to rent such offices are invited to contact, as soon as possible, Ms. Martina Neuhold, Project Manager, ACV (telephone 26069 ext. 2322, e-mail mneuhold@acv.at).

##### C. Budgetary matters

4. The resources available for holding the eleventh session of the Conference, as provided for in the programme and budgets of UNIDO, 2004-2005, total €929,930. The budget of the Conference is based on the following assumptions:

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(a) The session will last five working days providing for 10 plenary meetings, four main committee meetings and five geographical group meetings;

(b) Interpretation for plenary and main committee meetings and documentation will be provided in six languages (Arabic, Chinese, English, French, Russian and Spanish);

(c) Summary records, which will be provided for plenary meetings as well as meetings of the main committee, will be issued—to the extent possible—in English during the session and the other five languages will be issued as soon as possible after the session.

#### **D. Agenda**

5. In accordance with Article 9.4 (g) of the Constitution, the Board prepares the provisional agenda for each session of the General Conference. Rule 13 of the rules of procedure of the Conference provides guidelines for the contents of the provisional agenda of a regular session of the Conference. Furthermore, in accordance with rule 12, the Board shall prepare that provisional agenda on the basis of a list of items proposed for inclusion as submitted by the Director-General.

6. Annotations indicating briefly the history of each item, the proposed documentation, the substance of the matter to be discussed and earlier relevant decisions by the Conference or other organs of the Organization will be issued following the thirtieth session of the Board.

7. A list of items proposed for inclusion in the provisional agenda for the eleventh session of the Conference is contained in the annex to the present document, together with an indication of relevant mandates for the items.

#### **E. Documentation**

8. In accordance with rule 23 of the rules of procedure of the Conference, documents required for consideration of items on the provisional agenda shall be distributed by the Director-General in all languages of the Conference to all recipients of the provisional agenda, as far as possible at the same time as the provisional agenda (ninety days before the opening date) and in any event not later than forty-five days before the opening date of a regular session.

### **III. ORGANIZATION OF THE WORK OF THE CONFERENCE**

9. In tandem with the session and as encouraged by the Conference in resolution GC.9/Res.1, it is planned to hold a forum on industrial development issues. The

forum would provide an opportunity for high-level participants to communicate their views on selected topics, and is also proposed for inclusion in the provisional agenda of the session (annex, item 9).

10. At its previous sessions, the Conference established a main committee to which it allocated a number of agenda items. The Board may wish to recommend to the Conference a similar procedure for its eleventh session, keeping in mind that the possibility of creating additional committees is constrained by the limited resources available (see para. 4 above). Items 7 to 17 and item 19 of the proposed draft agenda would thus be referred to the main committee for a more focused debate aimed at the preparation of consensus draft decisions and resolutions for submission to the plenary.

11. The work of the previous sessions was also facilitated by setting up, under the guidance of the President of the Board, informal consultations for the preparation of the Conference. Such an informal group, composed of representatives of permanent missions to UNIDO in Vienna, has met prior to previous Conferences and has prepared a report to the Conference containing recommendations that cover most of the items on the agenda as well as organizational matters.

### **IV. ACTION REQUIRED OF THE BOARD**

12. The Board may wish to consider adopting the following decision:

“The Industrial Development Board:

“(a) Takes note of the information provided in document IDB.30/...;

“(b) Adopts the following agenda for the eleventh session of the General Conference:

[...]

“(c) Agrees to hold a forum on industrial development issues within the framework of the General Conference (provisional agenda, item 9);

“(d) Recommends to the Conference that items 7 to 17 and item 19 of the provisional agenda be allocated to a main committee of the Conference;

“(e) Recommends that, in the light of experience gained in the preparation of previous sessions of the Conference, the President of the thirtieth session of the Industrial Development Board conduct informal consultations for the preparation of the eleventh session of the Conference.”

**Annex**

**ITEMS PROPOSED FOR INCLUSION IN THE PROVISIONAL AGENDA**

**General Conference, eleventh session  
28 November–2 December 2005**

	<b>Mandate</b>
1. Opening of the session.	Rule 34
2. Election of officers.	Rule 35
3. Adoption of the agenda.	Rule 17
4. Organization of work.	Rules 44-47
5. Credentials of representatives to the Conference.	Rule 28
6. Elections to organs:	Rule 102
(a) Industrial Development Board;	Constitution, Article 9.1
(b) Programme and Budget Committee.	Constitution, Article 10.1
7. Annual reports of the Director-General on the activities of the Organization for 2003 and 2004.	Rule 13.1 (b)
8. Reports of the Industrial Development Board on the work of its twenty-eighth, twenty-ninth and thirtieth regular sessions.	Constitution, Article 8.3 (b) Rule 13.1 (c)
9. Forum on industrial development issues.	GC.9/Res.1
10. Financial matters:	
(a) Scale of assessments of Member States;	Constitution, Article 15 Rule 13.1 (k)
(b) Financial situation of UNIDO;	Rule 13.1 (l) IDB.27/Dec.2 (e)
(c) Working Capital Fund;	Financial regulation 5.4
(d) Supplementary estimates for the biennium 2004-2005 for security enhancements	IDB.29/Dec.4
(e) Appointment of an External Auditor.	Financial regulation 11.1
11. Implementation of the medium-term programme framework, 2004-2007.	GC.10/Res.2 (8)
12. Medium-term programme framework, 2006-2009.	GC.2/Dec.23, GC.6/Dec.10, IDB.26/15
13. Strategic long-term vision statement.	GC.10/Res.2 (3)
14. Programme and budgets, 2006-2007.	Constitution, Articles 8.3 (c) and 14 Rule 13.1 (i)
15. Implementation of the Cooperation Agreement with the United Nations Development Programme.	IDB.28/Dec.5 (c), PBC conclusion 2004/6
16. UNIDO Staff Pension Committee.	GC.1/Dec.37
17. Matters related to intergovernmental, non-governmental, governmental and other organizations.	GC.1/Dec.41, annex
18. Appointment of the Director-General.	Constitution, Article 11.2
19. Date and place of the twelfth session.	Rule 13.1 (s)
20. Closure of the session.	