

In order to **request for a new password** in connection with the completion of your candidate profile for the UNIDO Consultancy roster, please follow the steps below:

Please enter the UNIDO website, employment opportunities page following this link:
<https://www.unido.org/index.php?id=o3611>

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Español Français Procurement **Employment** Legal Resources Contact

Search

About Development Issues News & Events Worldwide Research & Statistics Subsites

Top menu

- Contact
- Legal Resources
- Employment**
 - UNIDO Job Search
 - Senior Management and Professional
 - General Service
 - Temporary Assignments
 - Consultant Roster
 - Evaluation Consultants
 - Internship
 - » How to Apply** ²
 - Scam Alert
 - Procurement
 - Français
 - Español

Employment > How to Apply

Career Opportunities at UNIDO

Step 1. For new users, please create an account: [REGISTER HERE](#).

For existing users, please [LOG IN HERE](#). ³

Step 2. Once registered, you will receive an automatically generated e-mail requesting you to confirm your e-mail address.

NOTE: *In case you forget your username or password, the information will be sent to the registered e-mail address.*

Step 3. Having confirmed your e-mail address, please log in to your personal account and create your Candidate Profile.

NOTE: *The candidate profile is stored in the system for a period of 24 months, from the last access, i.e. if the account is not used for a period of two years, it will be removed from the system.*

Step 4. You may opt to lock your Candidate Profile, in which case it will be considered only for the vacancies for which you have specifically applied. If you decide to leave your profile unlocked, it will be reviewed by UNIDO Recruiters for inclusion in the UNIDO Talent Pool. Should a suitable vacancy appear at UNIDO for which you possess the required qualifications, you will receive an invitation to apply.

Step 5. [Search](#) the open vacancies and submit your application for the vacancy announcement for which you qualify.

Step 6. You may also wish to create a UNIDO Job Agent – a facility which enables you to customize your search to suit your qualifications and preferences. By activating a Job Agent, you will be automatically notified by e-mail of the job postings matching your established search criteria.

Please note that all vacancies will close at 24:00 (midnight) Vienna/Austria local time on

Select "**How to Apply**" from the menu, then click on **LOG IN HERE** to get to the normal login/registration screen. From there please click "Password Forgotten".

Welcome to UNIDO's
Employment Opportunities Page

Register here

User: *

Password: *

Accessibility

Change Password [Password Forgotten](#) ^{click here}

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Enter your username or the e-mail address you used for your initial registration and click "Request Password".

Have you forgotten your password?

To request a new password enter your user name and/or your e-mail address as per your candidate profile registration and click on "Request Password".

User Name:

E-Mail:

Enter username or the e-mail address and click "request password".

You will receive an e-mail with the new password. Please go back to the Login screen, enter your username and the new password.