



# United Nations Industrial Development Organization

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## General Conference

### Second special session

Vienna, 28 June 2013

Item 3 of the provisional agenda

### Adoption of the agenda

## Annotated provisional agenda

### Item 1. Opening of the session

In accordance with rule 34 of the rules of procedure of the General Conference, the President of the fourteenth regular session, or, in her absence, the head of the delegation from which the President of that session was elected (Ecuador), will open the second special session of the General Conference.

### Item 2. Election of officers

In accordance with rule 36.2 of the rules of procedure of the General Conference, if an officer resigns or ceases to be able to perform his or her functions or to be a representative of a Member, the Conference shall elect new officers, with due regard to equitable geographical representation.

### Item 3. Adoption of the agenda

In accordance with decision IDB.40/Dec.11, paragraph (g), of the Industrial Development Board, the provisional agenda of the second special session of the Conference should consist of one item for discussion, i.e. appointment of the Director General. In addition to the procedural items (opening and closure of the session and adoption of the agenda), an item has been added by the Secretariat concerning the credentials of representatives to the Conference (item 3) to enable the Conference to comply with rule 28 of its rules of procedure. The provisional agenda to be submitted to the Conference for approval is contained in document GC/S.2/1.

For reasons of economy, this document has been printed in a limited number. Delegates are kindly requested to bring their copies of documents to meetings.

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**Item 4. Credentials of representatives to the Conference**

As stipulated in Article 8.1 of the Constitution of UNIDO, the Conference shall consist of representatives of all Members of the Organization. Membership in the Organization is defined in Article 3 of the Constitution. In accordance with rule 27 of the rules of procedure of the Conference, the credentials of representatives and the names and titles of the other persons constituting the Member's delegation shall be submitted to the Director General if possible not less than one week before the opening of the session which the delegation will attend. Any later change in the composition of the delegation shall also be submitted to the Director General. In view of the short duration of the special session, delegations are urged to submit credentials and related information concerning the composition of delegations before 9 a.m. on 28 June 2013. The credentials of representatives shall be issued either by the Head of State or Government or by the Minister for Foreign Affairs of the Member concerned. A Permanent Representative to the Organization does not require special credentials if his/her letter of accreditation to the Organization specifies that he/she is authorized to represent his/her Government at sessions of the Conference, it being understood that this does not preclude that Government from accrediting another person as its representative by means of special credentials.

A Credentials Committee of nine members shall be appointed at the beginning of the Conference on the proposal of the President. Its composition shall be based on that of the Credentials Committee of the United Nations General Assembly at its sixty-seventh session, which is as follows: Angola, China, Peru, Russian Federation, Seychelles, Sweden, Thailand, Trinidad and Tobago and United States of America. The Committee shall examine the credentials of representatives and report without delay to the Conference, which shall decide any question arising (rule 28).

**Item 5. Appointment of the Director General**

The General Conference, at its thirteenth session, appointed Mr. Kandeh K. Yumkella as Director General of UNIDO for a period of four years from 8 December 2009 or until the Director General to be appointed at the fifteenth regular session of the General Conference assumes office, whichever is later (decision GC.13/Dec.18).

In line with the terms and conditions of the appointment of the Director General, as adopted by the General Conference (decision GC.13/Dec.19, annex, article 9) at its thirteenth session, the Industrial Development Board decided to accept, with the effective date of 28 June 2013, the resignation of the current Director General, should it be submitted in accordance with the terms of his contract (decision IDB.40/Dec.11). Mr. Kandeh K. Yumkella gave notice of resignation from the post of Director General on 28 March 2013. The notice was consequently brought to the attention of Member States (information note no. 27 of 18 April 2013 refers).

In accordance with rule 61.2 of the rules of procedure of the Board, Member States were invited to nominate candidates and submit the nominations to the President of the Board before 24 April 2013. With decision IDB.40/Dec.11, the Board decided to convene on 28 June 2013 a special session of the Conference for the sole purpose of considering the recommendations of the Board on a candidate

for the appointment of Director General and the terms and conditions of his or her appointment. Further, it decided that the Director General-elect is to assume office on 28 June 2013; he or she may appoint an officer-in-charge for a reasonably limited time, if needed.

Article 11.2 of the Constitution stipulates that “the Director General shall be appointed by the Conference upon recommendation of the Board for a period of four years”.

The procedure to be followed by the Conference for the appointment of the Director General is contained in rule 104 of its rules of procedure.

In accordance with rule 103.4, the Conference shall also consider a draft contract, submitted to it at the same time by the Board for approval, establishing the terms and conditions of appointment of the Director General, including the salary and other emoluments attached to the office. When approved by the Conference, the contract of appointment shall be signed by the new Director General and by the President of the Conference, acting in the name of the Organization.

The Conference will thus have before it for consideration two decisions emanating from the forty-first session of the Board, to be held from 24 to 27 June 2013:

- A decision on the recommendation of a candidate for the post of Director General;
- A decision on the terms and conditions of appointment of the Director General.

**Item 6. Closure of the session**

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