



United Nations Industrial Development Organization

3 December 2013

English only

General Conference

Fifteenth session

Vienna, 2-6 December 2013

Item 4 of the provisional agenda

Organization of work

List of documents

1. At the time when the annotated provisional agenda for the session (GC.15/1/Add.1) was prepared, some documents had not yet been issued. As a result, the information in the annotated provisional agenda concerning the documents that the Conference will have before it for consideration under the respective items may not be complete. To facilitate the work of the Conference the attached list provides information on the documentation submitted, as of 3 December 2013, under each agenda item.
2. All participants are urged to bring with them the documents that have already been distributed, as subsequent requests for pre-session documents can be met only as long as stocks permit. Participants are also urged to bring with them UNIDO basic documents – i.e. the Constitution, rules of procedure, decisions of the General Conference and the Board, conclusions of the Committee, etc. – since, as part of its savings measures, the Secretariat does not reproduce documents that have been the subject of wide distribution on previous occasions.
3. Participants may also note that pre-session documents are available in all official languages on the UNIDO website (www.unido.org/gc15).

	Agenda item	Symbol	Title
1	Opening of the session	-	-
2	Election of officers	-	-
3	Adoption of the agenda	GC.15/1	Provisional agenda
		GC.15/1/Add.1	Annotated provisional agenda
		GC.15/INF/3	List of documents
4	Organization of work	GC.15/CRP.2	Report on the results of the informal consultations of Permanent Missions in Vienna for the preparation of the General Conference. Submitted by the President of the Industrial Development Board, H.E. Mr. Antonio García Revilla (Peru)
5	Credentials of representatives to the Conference	-	-
6	Election to organs	-	-
7	Annual reports of the Director General on the activities of the Organization for 2011 and 2012	IDB.40/2	<i>Annual Report of UNIDO 2011</i> (including programme performance report)
		IDB.41/2	<i>Annual Report of UNIDO 2012</i> (including programme performance report)
8	Reports of the Industrial Development Board on the work of its fortieth and forty-first regular sessions	GC.15/2	Report of the Industrial Development Board on the work of its fortieth session, 20-22 November 2012
		GC.15/3	Report of the Industrial Development Board on the work of its forty-first session, 24-26 November 2013
9	Forum on industrial development issues	GC.15/4	Forum on industrial development issues. Issues paper by the Secretariat

	Agenda item	Symbol	Title
10	Financial matters		
	(a) Scale of assessments of Member States	Decision IDB.41/Dec.9	Board decision on scale of assessments for the fiscal period 2014-2015
		IDB.41/6/Rev.1	Scale of assessments for the fiscal period 2014-2015. Revised note by the Secretariat
	(b) Financial situation of UNIDO	GC.15/11	Financial situation of UNIDO. Report by the Director General
		GC.15/14	Unutilized balances of appropriations. Report by the Director General
		GC.15/CRP.1	Status of assessed contributions. Note by the Secretariat [<i>issuance pending</i>]
	(c) Working Capital Fund	Decision IDB.41/Dec.10	Board decision on the Working Capital Fund for the biennium 2014-2015
		IDB.41/7	Working Capital Fund for the biennium 2014-2015. Proposals of the Director General
	(d) Financial regulations	Decision IDB.41/Dec.11	Board decision on the Financial Regulations of UNIDO
		IDB.41/14	Financial Regulations of UNIDO. Note by the Secretariat
	(e) Appointment of an External Auditor	IDB.41/15	Candidates for the appointment of an External Auditor. Report by the Director General
		GC.15/12	Candidates for the appointment of an External Auditor. Report by the Director General
11	Programme and budgets, 2014-2015	IDB.41/Dec.12	Board decision IDB.41/Dec.12 on the programme and budgets, 2014-2015

	Agenda item	Symbol	Title
11	<i>continued</i>	IDB.41/5 and Add.1	Programme and budgets, 2014-2015. Revised proposals of the Director General
12	Medium-term programme framework	Decision IDB.41/Dec.13	Board decision on the medium-term programme framework
13	Outcome document of the information working group on the future, including programmes and resources, of UNIDO, entitled "Strategic Guidance Document"	IDB.41/24	Outcome document of the informal working group on the future, including programmes and resources, of UNIDO, entitled "Strategic Guidance Document"
14	Lima Declaration and Plan of Action 2013	GC.15/13	Lima Declaration: Towards inclusive and sustainable industrial development. Submitted by the President of the Industrial Development Board, H.E. Mr. Antonio García Revilla (Peru)
15	UNIDO activities related to energy and environment	GC.15/5	UNIDO activities related to energy. Report by the Director General
		GC.15/6	UNIDO activities related to environment. Report by the Director General
16	UNIDO activities related to agribusiness, trade capacity-building and job creation	GC.15/7	UNIDO activities related to agribusiness, trade capacity-building and job creation. Report by the Director General
17	UNIDO activities related to the Vienna Ministerial Declaration and Plan of Action of the Least Developed Countries and to cooperation with middle-income countries	GC.15/8	UNIDO activities in support of the least developed countries. Report by the Director General
		GC.15/9	UNIDO activities in cooperation with middle-income countries. Report by the Director General

18	Report on the work of the Multilateral Diplomatic Committee in UNIDO	GC.15/CRP.4	Multilateral Diplomatic Committee. Report by the Chair (H.E. Mr. Jan Petersen, Norway)
19	Personnel matters, including UNIDO Staff Pension Committee	Decision IDB.41/Dec.15	Board decision on personnel matters
20	Matters related to intergovernmental, non-governmental, governmental and other organizations	GC.15/10	Matters related to intergovernmental, non-governmental, governmental and other organizations. Note by the Director General
21	Date and place of the sixteenth session	-	-
22	Closure of the session	-	-
-	-	GC.15/CRP.3	Ministerial Declaration on the Industrial Development of Latin America and the Caribbean
		GC.15/INF.1/Add.1, Add.2 and Add.3	Advance information for participants. Addendum
		GC.15/INF/2	Provisional list of participants
		GC.15/INF/2/Rev.1	List of participants [<i>to be issued on 6 December 2013</i>]