



UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION

# Journal

**Industrial Development Board**

**Forty-fourth session**

Vienna, 22-24 November 2016

**No. 1**

## SCHEDULE OF MEETINGS

**TUESDAY, 22 November 2016**

9.00 a.m.	Heads of delegations	<b>CONFERENCE ROOM C3</b> (seventh floor)
	EU coordination meeting	<b>C0713/15</b> (seventh floor)
<b>9.30 a.m.</b>	<b>1st plenary meeting</b>	<b>BOARD ROOM D</b> (fourth floor)
	Opening of the session	
Item 1:	Election of officers	
Item 2:	Adoption of the agenda (Statement by the Director General)	
	(Opening segment dedicated to the 50 <sup>th</sup> anniversary – statements by Ministers)	
12.00 p.m.	<b>Meeting of the Bureau of the Industrial Development Board</b>	<b>C0435</b> (fourth floor)
	G-77 Task force meeting on UNIDO matters	<b>CONFERENCE ROOM C6</b> (seventh floor)
<b>4.30 p.m.</b>	<b>2nd plenary meeting</b>	<b>BOARD ROOM D</b> (fourth floor)
	Item 3 and 6: Annual report of the Director General for 2015	
	Medium-term programme framework, 2016-2019: Baseline for the integrated results and performance framework (IRPF)	
	Item 4: Report of the Programme and Budget Committee, including sub-items (a) to (e)	
5.30 p.m. (time to be confirmed)	<i>Informal consultations (1st meeting)</i>	<b>CONFERENCE ROOM C3</b> (seventh floor)
6.30 p.m.	Meeting of the Friends of the Rapporteur (only if required)	<b>C0433</b> (fourth floor)

Matters for inclusion in the *Journal* should be sent as far in advance as possible to the *Journal* Editor, telephone 26060, extension 5321, room C0731.

For documentation related to the agenda items, please consult IDB.44/CRP.1.

V.16-09733 (E)



Please recycle

## FORECAST OF MEETINGS

WEDNESDAY, 23 November 2016

- 10 a.m.** **3rd plenary meeting** **BOARD ROOM D**  
(fourth floor)
- Item 5: UNIDO and the 2030 Agenda for Sustainable Development, including the implementation of the Lima Declaration
- Item 7: UNIDO field policy and network
- Item 12: Preparations for the selection process for the post of the Director General
- 10 a.m. *Informal consultations (2nd meeting)* **CONFERENCE ROOM C3**  
(seventh floor)
- 3 p.m.** **4th plenary meeting** **BOARD ROOM D**  
(fourth floor)
- Item 8: Evaluation activities
- Item 9: Activities of the Joint Inspection Unit
- 3 p.m. *Informal consultations (3rd meeting)* **CONFERENCE ROOM C3**  
(seventh floor)

THURSDAY, 24 November 2016

- 9.30 a.m. **Meeting of the Bureau of the Industrial Development Board** **C0435**  
(if required) (fourth floor)
- 10 a.m.** **5th plenary meeting** **BOARD ROOM D**  
(fourth floor)
- Item 10: Personnel matters
- Item 11: Support by the Republic of Austria towards the financing of an educational institution
- Item 13: Matters related to intergovernmental, non-governmental, governmental and other organizations
- 10 a.m. *Informal consultations (4th meeting)* **CONFERENCE ROOM C3**  
(seventh floor)
- 3.30 p.m.** **6th plenary meeting** **BOARD ROOM D**  
(fourth floor)
- Item 14: Provisional agenda and date of the forty-fifth session
- Item 15: Adoption of the report  
(Closing segment of the Board – possible statements regarding the 50<sup>th</sup> anniversary)

## ANNOUNCEMENTS

### 50<sup>th</sup> Anniversary events:

#### **Tuesday, 22 November: Third Donor Meeting**

The Third Donor Meeting will take place on Tuesday, 22 November 2016, in Board room D, from 1:30 to 4:30 p.m., as part of the events organized to celebrate the 50<sup>th</sup> Anniversary of UNIDO. The aim of this year's Third Donor Meeting is to raise awareness of the effectiveness of UNIDO's technical assistance interventions, as well as the value for money that donors receive when pairing with UNIDO's expertise and services. The Third Donor Meeting will showcase a number of success stories from UNIDO's technical cooperation portfolio, focussing on their impact and relevance in the implementation of the Sustainable Development Goals. The success stories will be presented in interactive sessions with donor representatives and officials from beneficiary countries. The Third Donor Meeting will provide a platform for an inclusive discussion and exchange of ideas between donors, Government national counterparts, beneficiaries and UNIDO.

The event is not intended as a fund-raising or pledging event. It will highlight the contribution of donors to UNIDO's work. Furthermore, it will display their role and involvement in UNIDO's activities under the overarching theme of the 50<sup>th</sup> Anniversary, namely "together for a sustainable future".

Delegates participating in the forty-fourth session of the Industrial Development Board are invited to attend the meeting in Board room D from 1:30 to 4:30 p.m. and listen to the five discussion panels structured around UNIDO's top donors and grouped along the five main themes of the UNIDO's 50<sup>th</sup> anniversary.

#### **Wednesday, 23 November: Smart Industry: Opportunities and Challenges for Developing Countries and Economies in Transition**

On Wednesday, 23 November 2016, as part of the UNIDO 50<sup>th</sup> anniversary, a 90 minutes high-level panel will discuss the fourth industrial revolution and its implications for developing countries and economies in transition. In addition, the panel will consider the importance of innovation as a tool to achieve the Sustainable Development Goal 9, the digitalization of economies and its impact on smart cities.

Delegates of the Industrial Development Board are invited to attend the event in Board room D from 1:30 to 3:00 p.m.

#### **Wednesday, 23 November: Networking event – Opening to Academia**

On Wednesday, 23 November 2016, as part of UNIDO 50th anniversary and in collaboration with AIESEC, a series of event will be aimed at youth entrepreneurship under the title "Opening to Academia". As part of this series, a networking event will be held to bring together university students, young entrepreneurs, representatives from UNIDO and AIESEC as well as UNIDO Member States. The event will allow for an informal discussion on the role of youth, academia and UNIDO, as well as the importance of youth entrepreneurship for innovative solutions to achieve the Sustainable Development Goals and Agenda 2030 and to build an inclusive and sustainable future.

Delegates of the Industrial Development Board are encouraged to participate at the event in the Delegates' Lounge (C02) from 6 to 7.30 p.m.

#### **Thursday, 24 November: Inclusive and sustainable industrial development (ISID) for job creation to address the root causes of migration**

On Thursday, 24 November 2016, UNIDO will bring together key development stakeholders to discuss the global dimension of migration from a long term and strategic prospective. The session will examine the key aspects of industrial development that will help build sustainable, inclusive, mutually beneficial and socially optimal migration patterns on a global scale.

Delegations of the Industrial Development Board are encouraged to join the event in Board room D from 2 to 3:30 p.m. and listen to the discussion on how industrial development contributes to build resilience for migration and what is needed to strengthen the migration-industrial development nexus.

**Texts of written statements**

Statements submitted to the Office of the Meetings Management Unit will be published on the UNIDO website, unless there is a clear indication that they should not be made available on the Internet ([www.unido.org/idb/44](http://www.unido.org/idb/44)).

**Internet**

Delegates can connect to the Internet throughout building C by using the wireless connection named “WLAN-GUEST”, which is available in both the conference rooms and throughout building C.

**Industrial Development Board coverage on the Internet**

All official Industrial Development Board documents have been published on the UNIDO website ([www.unido.org/idb/44](http://www.unido.org/idb/44)). In accordance with Board decision IDB.43/Dec.6 (n) and (o), summary records are not provided for this session. However, digital recordings of the public meetings of the Board are available through the UNIDO Extranet ([www.unido.org/extranet](http://www.unido.org/extranet)) and the VIC Online Services at: <http://myconference.unov.org>.

The VIC Online Services will also allow participants convenient access to documentation and information for participants regarding facilities and services available in the VIC. The application can be accessed from participants’ mobile devices such as smart phones and tablet PCs at the following address: <http://myconference.unov.org> and by using the below QR Code:



## Offices and telephone numbers

	<i>Room No.</i>	<i>Number and Extension*</i>
President of the Industrial Development Board	C0435	26060-4681
Director General	C0431	26060-3113/3003
Deputy to the Director General	C0427	26026-3155/3470
Managing Director		
Programme Development and Technical Cooperation Division (PTC)	D1901	26026-3101
Policy and Programme Support (PPS)	D1661	26026-3708
Secretariat of the Policymaking Organs		
Secretary of the Policymaking Organs	C0419	26060-3139/5232
External Relations Officer (plenary, scenarios)	C0433	26060-4680/4677 26026-4567
External Relations Officer (plenary, <i>Journal</i> Editor)	C0731	26060-5321 26026-3504
Senior External Relations Officer (informal consultations)	C0729	26060-4701/5598 26026-3508
Registration	Gate 1	26060-3991/5011
Documents Distribution	Documents Counter Board Room D	26060-4626

---

\* When dialing within the Conference Building use extension number only.

## INFORMATION FOR PARTICIPANTS

### Journal

1. During the session, the *Journal* appears early every morning. It gives such information as the schedule of meetings for the day, a brief summary of the plenary meetings held on the previous day, a forecast of meetings for the following day and various announcements.

The *Journal* will also appear on the eve of each day of the session on the UNIDO website ([www.unido.org/idb/44](http://www.unido.org/idb/44)).

### Registration

2. All participants who are not holders of a valid conference access card are invited to present themselves personally on arrival at the Registration Desk located at Gate 1.

3. Delegations are requested to notify the Director General, in writing, in the form of a note verbale, issued by either the Permanent Mission or the Ministry of Foreign Affairs, of any subsequent changes in the composition of the delegation attending the Board. The note verbale is to be submitted to the staff at the Registration Desk or at the Secretariat, room C0419, in order that the records for the list of participants of the present session may be kept up to date. Only those delegates who have communicated their names in writing will be included in the list of participants.

### VIC conference access cards

4. Each participant will require a conference access card with a photograph for entry into the VIC premises during the session. Official notes verbales and letters indicating the head and other members of the delegation are to be sent as an attachment to an e-mail exclusively to [pmo-registration@unido.org](mailto:pmo-registration@unido.org). Furthermore, a contact e-mail address is required for each member of the delegation who is not already in possession of a valid VIC access card. The registration system will automatically send an e-mail to the specified address, requesting the delegate to upload an ID photograph in .jpeg format (less than 2 MB in size). It is essential that the original notifications also be mailed to the Policymaking Organs Secretariat, Room D2209, UNIDO, Vienna International Centre, P.O. Box 300, 1400 Vienna, Austria.

5. If Permanent Missions wish to dispatch someone other than the conference access card holder to collect the conference access cards, a note verbale should be sent to [pmo-registration@unido.org](mailto:pmo-registration@unido.org).

6. Delegates already in possession of a VIC access card will only be mentioned in the list of participants if their names have been included in communications to the Secretariat concerning the composition of the delegation.

7. Heads of delegations of Member States entitled to use the Commissary will be issued conference access

cards that are validated for admittance to the Commissary (see paragraphs 17 and 18).

### Accommodation for group meetings

8. Delegations wishing to hold group meetings should contact the Office of the Meetings Management Unit of UNOV (room D0783 and D0779, number 26060, extension 3115 or 4322).

### Prepared statements

9. To facilitate the work of the interpreters, speakers are requested to submit in advance, and as early as possible, at least 10 copies of their statements to the Conference Officer in the plenary, or to the Office of the Meetings Management Unit (room D0783/D0779).

10. Statements submitted to the Office of the Meetings Management Unit will be published on the UNIDO website, unless there is a clear indication that they should not be made available on the Internet ([www.unido.org/idb/44](http://www.unido.org/idb/44)).

### Simultaneous interpretation

11. Speeches made in any of the official languages (Arabic, Chinese, English, French, Russian and Spanish) will be interpreted into the other official languages.

12. A participant may make a speech in a language other than the official languages. In this case, however, the speaker must provide for interpretation into one of the official languages. Interpretation into the other official languages will then be provided by the Secretariat's official interpreters.

13. For meetings with simultaneous interpretation, some seats in the conference rooms will be provided with a portable receiving set and a headphone. Participants are requested not to remove these from the meeting rooms so that the equipment may be checked and, if necessary, batteries may be reloaded before the next meeting takes place.

### Documents distribution

14. The main documents are available in Arabic, Chinese, English, French, Russian and Spanish. Pre-session documents are published on the UNIDO website ([www.unido.org/idb/44](http://www.unido.org/idb/44)). In order to reduce expenditure and minimize the environment impact through the digitization of conference materials, pre-session documents will only be distributed electronically (document IDB.41/5/Add.1-PBC.29.5/Add.1, para. 12 refers). All participants are urged to bring these documents with them. Conference room papers are available on the UNIDO Extranet ([www.unido.org/extranet](http://www.unido.org/extranet)).

15. During the session, documents may be collected from the documents distribution counter, located at the

entrance of Board Room D where each delegation will have a pigeonhole. The documents distribution counter will be open each day of the session from 8.30 a.m. and will close half an hour after the end of the last meeting of the day.

16. Delegates are reminded that the use of delegation pigeonholes is restricted to official UNIDO and United Nations documents and publications and announcements of official meetings of the various groups in Vienna. Official invitations may also be accepted at the documents distribution counter for insertion into the pigeonholes only for the duration of the meeting. Distribution of documents other than legislative documents must be cleared by the Secretary of the Policymaking Organs (room C0419).

### **Commissary**

17. The VIC Commissary is located in building F, floor -1. The Commissary opening hours are from 12 noon to 7 p.m. Access to and purchasing in the Commissary are restricted to holders of a conference access card validated for Commissary access.

18. According to the Commissary Agreement between UNIDO and the Republic of Austria, heads of delegations of Member States to meetings of or convened by UNIDO — Austrian nationals and stateless persons resident in Austria excluded — are entitled to Commissary access *for the duration of the present session*. Any questions in connection with the issuance of conference access cards validated for Commissary access should be directed to the Secretariat (room C0419). For more information regarding Commissary purchases, please contact [Commissary.CustomerService@iaea.org](mailto:Commissary.CustomerService@iaea.org).

### **Medical services**

19. For emergencies, call 22222. It should be noted that the Joint Medical Service is not equipped to handle general medical consultations for participants, such as those required for prescriptions. Emergency medical attention is available in the clinics operated by the Service on the seventh floor of building F (telephone number 2600, extensions 22223 and 22225). The clinics are open on weekdays from 8.30 a.m. to 5.30 p.m. (Thursdays to 3 p.m.). For emergencies, the clinics are open anytime during regular office hours (at other times, please apply to the Security Duty Room (F0E21, number 26060, extension 99 or 3903).

20. A pharmacy is located next to the clinics (room F0709) which is open on weekdays from 10 a.m. to 5 p.m.

### **Security**

21. Please do not leave any luggage/briefcases unattended. Suspicious objects should be reported to security immediately.

22. The Lost and Found Office is operated by the United Nations Security and Safety Section at the Security Duty Room situated opposite the entrance to the Cafeteria, in room F0E18 (number 26060, extension 3903 or 3904).

23. The emergency security extension is 99. From mobile phones please dial +43 1 260 60/99.

### **Parking facilities**

24. Registered cars of Permanent Missions will be able to park as usual.

25. Parking facilities for non-registered cars are not available at the VIC. However, if informed in advance, non-registered cars will be allowed entry for drop off and pick-ups. A note verbale requesting car access should be forwarded to [protocol@unido.org](mailto:protocol@unido.org). Participants without access to authorized cars are advised to use the excellent public transportation system, as the VIC is located directly next to the underground station “Kaisermühlen — Vienna International Centre” on the U1 line.

### **Bank**

26. An Austrian bank with multilingual staff offers full banking services at the VIC. The Bank Austria has a branch on the first floor of building C and another at the entrance level of building D. Bank services are provided by the Bank Austria on the first floor of building C.

27. The bank is open Monday, Tuesday, Wednesday and Friday from 9 a.m. to 3 p.m. and Thursday from 9 a.m. to 5.30 p.m.

28. International ATM machines are available on the first floor (C0113) and the ground floor (D0E71). Some banking services are also provided from 8 a.m. to 5 p.m. by the post office on the first floor of building C.

### **Postal services**

29. A post office, on the first floor of Building C, provides all regular postal services, express mail service and banking services, Monday through Friday from 8 a.m. to 6 p.m. Other services include express money transfers with Western Union, sale of prepaid telephone cards useable at public telephone booths and some hotel room telephones, packing material (boxes and envelopes), souvenirs from the United Nations Postal Administration and lottery tickets.

30. Telephone cards may be purchased at post offices and tobacco shops (*Tabak-Trafik*) throughout Vienna.

### **Use of cellular telephones and laptops**

31. Delegates are invited to keep their cellular telephones switched off inside conference rooms, as they cause radio frequency interferences in the sound system, adversely affecting the quality of interpretation and the recordings of proceedings. The use of laptops in conference rooms may cause similar problems.

### **Catering services**

32. A cafeteria, a restaurant and a bar are located in building F, on the entrance level. The restaurant (table reservation recommended, number 26026, extension 4877) is open from 11.30 a.m. to 3 p.m. The cafeteria is open from 7.30 to 10 a.m. and from 11.30 a.m. to 2.30 p.m. The coffee counter on the seventh floors of building C will be open from 9 a.m. to 3.30 p.m. In addition to the above services, private luncheons and receptions at the Vienna International Centre can be arranged through EUREST catering, number 26026, extension 4875, e-mail: CateringVIC@eurest.at.

### **Travel arrangements**

33. The Secretariat does not make travel arrangements, nor does it cover expenses associated with travel. All members of delegations and other participants will be responsible for their own travel expenses and arrangements.

34. The travel agencies Carlson Wagonlit Travel and American Express are available to participants requiring assistance with such matters as private travel, sightseeing, car rental and excursions. The office of Carlson Wagonlit Travel is located in building F on the ground floor. It is open from 8.30 a.m. to 4.30 p.m. American Express is located in building C on the ground floor. It is open from 8.30 a.m. to 5.30 p.m.

### **Welcome, transportation and reservation of hotel rooms and visas**

35. The Secretariat regrets that it is not in a position to assist delegations in making hotel reservations or visa arrangements. Furthermore, delegations will not be greeted at the airport upon arrival and should arrange for their own transportation to Vienna. It is suggested that delegations take the necessary action through their diplomatic missions.

