



## UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANISATION

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### JOB PROFILE

FUNCTIONAL TITLE:	INTERN
ORGANIZATIONAL UNIT:	Country Office in Philippines

### **ORGANIZATIONAL CONTEXT**

UNIDO is the specialized agency of the United Nations that promotes industrial development for poverty reduction, inclusive globalization and environmental sustainability. Its mission is to promote and accelerate inclusive and sustainable industrial development (ISID) in developing countries and economies in transition. The relevance of ISID as an integrated approach to all three pillars of sustainable development is recognized by the recently adopted 2030 Agenda for Sustainable Development and the related Sustainable Development Goals (SDGs), which will frame United Nations and country efforts towards sustainable development in the next fifteen years. UNIDO's mandate in SDG-9, calls for the need to "Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation". Accordingly, the Organization's programmatic focus is structured in three thematic priorities: \* Creating shared prosperity \* Advancing economic competitiveness \* Safeguarding the environment.

UNIDO delivers its services through the following four complementary and mutually supportive core functions: (a) technical cooperation activities; (b) analytical and policy advisory services; (c) standard-setting and compliance and (d) convening and partnership role.

The Intern shall work under the direct supervision and guidance of the UNIDO Country Representative in Philippines. Half of the internship period will take place in Makati and the other half in Mandaluyong, as the office location will be changed.

### **UNIDO COUNTRY OFFICE IN PHILIPPINES**

#### **UNIDO Medium-term Programme Framework 2018-2021**

The UNIDO Medium-term Programme Framework 2018-2021 MTPF provides guidance to the organization when supporting member countries work towards inclusive and sustainable industrial development ISID. To do so, UNIDO's MTPF's has four strategic priority programme areas 1) Creating Shared Prosperity, 2) Advancing Economic Competitiveness, 3) Safeguarding the Environment and 4) Strengthening Knowledge and Institutions. These four are aligned and complementary to reaching the 2030 Development Agenda and the Sustainable Development Goals.

#### **Philippine Development Plan 2017-2022**

The new Philippine Development Plan 2017-2022 PDP is the first plan that is based on an exhaustive survey of the Filipinos vision and aspirations for the country as well as family life and community. The Filipino envisions a stable, prosperous, healthy, smart and innovative society underpinned by a high-trust society, culturally diverse and resilient given the challenges from a changing climate.

The new PDP 2017-2022, draws from lessons and challenges from the past. Sound macro-economic policies and a stable political environment sustained economic growth. It also recognizes these were not sufficient to lift the poor out of poverty. The new PDP identified sectoral and geographical constraints faced by the poor that weakens their participation in the country's economic progress. The national capital region and its neighboring provinces benefitted the most from the sustained average GDP of 6.1% while many parts of the Mindanao region exhibited the highest poverty rate.

In addressing the inequalities impacting the Filipino people in the country's road to prosperity, the tasks to sustaining the economic growth and controlling negative environmental consequences, the new PDP has three pillars or programmatic areas to tackle the aforementioned constraints. Pillar 1 - "Enhancing the Social Fabric" will rely on a responsive governance towards effective, meaningful working relationship between the population and the bureaucracy. Pillars 2 to 3 are geared towards increasing economic opportunities for all. Pillar 2 - "Reducing Inequality" will expand economic opportunities in the Agriculture, Forestry and Fisheries sector. Pillar 3 - "Increasing Growth Potential" will

continue the economic progress in the Industry and Service sectors from the previous 6 years.

## **GENERIC DUTIES AND RESPONSIBILITIES**

The Intern shall be engaged as follows:

- a. Exposed to the regular core functions of the Country Office and as such shall have the opportunity to observe the day to day operations and engage in on-the-job training in specific actions delegated by the Supervisor.
- b. Engaged in a specific self-contained assignment described below:

Under the direct supervision and overall guidance of the UNIDO Country Representative in Philippines, the intern is expected to perform the following tasks:

1. Provide theoretical, practical and administrative support related to the advancement of the UNIDO's Medium-term Programme Framework 2018-2021 under the realm of the Philippine Development Plan 2017-2022 through the formulation of a UNIDO Philippine Field Office sector portfolio;
2. Review UNIDO Philippines projects/programmes, implementation experience and the corresponding institutional arrangement from 2011-2016;
3. Study the UN 2030 Agenda for Sustainable Development;
4. Study UNIDO's Medium-term Programme Framework 2018-2021 and its connection to the Philippine Development Plan 2017-2022;
5. Review progress since inception the Philippine Comprehensive National Industry Strategy PCNIS;
6. Perform other tasks assigned by the UNIDO Philippine Field Office.

- c. Other Special emerging Projects that may enhance the learning experience of the Intern

**VALUES TO EMULATE:** *Core Values: Integrity. Professionalism. Respect for Diversity.*

**CORE COMPETENCIES TO LEARN ON THE JOB:** *Core Competencies: Results orientation and Accountability. Planning and Organising. Communication and Trust. Team Orientation. Client Orientation. Organizational Development and Innovation.*

## **MINIMUM REQUIREMENTS**

**Age:** between 21 and 35 years.

**Education:** Enrolled in university degree programme or: begins internship within a year of completing a Master's degree or; has a Bachelor's degree and is sponsored as part of an academic or development programme.

**Field of specialization:** Economics, Industrial engineering, developmental and/or integrated studies, or any related / allied courses at advanced or graduate level.

**Language skills:** Fluent in written and spoken English and Filipino. Knowledge of other official United Nations languages (French, Spanish, Chinese and Russian) is an asset.

**Dedication:** minimum 6 consecutive months.

**Computer skills:** good working knowledge of office software packages including MS Word, Excel, and Powerpoint, electronic mail and internet facilities, and in operating office equipment.

**Others:** Knowledgeable in concepts pertaining to policy-making, policy/programme implementation and donor support With high level of professionalism and ethics, highly-organized and well-versed in technical and administrative matters, able to work in a diverse cultural environment, confident to communicate with individuals from all levels of an organization.

## **LEARNING ELEMENTS**

- Become acquainted with the most up-to-date technical, economic and industrial developments in the relevant field of specialization of the Department. Furthermore, he/she is expected to deepen his/her knowledge in the fields of new product/services and process design.
- Gain experience in project design/management.
- On the job training: participation in every phase of the working process and field mission.
- Gain experience in working effectively in a diverse and multi-cultural environment.