



UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION

JOB PROFILE

FUNCTIONAL TITLE:	INTERN
ORGANIZATIONAL UNIT:	UNIDO Regional Office in Egypt, Cairo

ORGANIZATIONAL CONTEXT

UNIDO is the specialized agency of the United Nations that promotes industrial development for poverty reduction, inclusive globalization and environmental sustainability. Its mission is to promote and accelerate inclusive and sustainable industrial development (ISID) in developing countries and economies in transition. The relevance of ISID as an integrated approach to all three pillars of sustainable development is recognized by the recently adopted 2030 Agenda for Sustainable Development and the related Sustainable Development Goals (SDGs), which will frame United Nations and country efforts towards sustainable development in the next fifteen years. UNIDO's mandate in SDG-9, calls for the need to “Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation”. Accordingly, the Organization’s programmatic focus is structured in three thematic priorities: * Creating shared prosperity * Advancing economic competitiveness * Safeguarding the environment.

UNIDO delivers its services through the following four complementary and mutually supportive core functions: (a) technical cooperation activities; (b) analytical and policy advisory services; (c) standard- setting and compliance and (d) convening and partnership role. Such core functions are carried out in Departments/Offices in its Headquarters, Regional Offices and Hubs and Country Offices.

DEPARTMENTAL CONTEXT

The field offices are responsible for representing UNIDO in their host countries and promoting the Organization as an effective partner for development, and for this purpose maintain close contact with all local stakeholders at the country and regional levels as appropriate, including government institutions and international entities. They are further responsible for identifying national development and donor funding priorities in the countries and regions of coverage, and to support the formulation and monitoring technical cooperation projects and programmes, in collaboration with the relevant technical Branches and other appropriate organizational units. The field offices are also responsible for coordinating and reporting on UNIDO activities in their countries of coverage, and providing inputs into the development of regional strategies and policies. The UNIDO field network comprises Regional Offices, Country Offices and UNIDO Desks. It is the Representative who represents UNIDO at the field.

The Regional Office in Egypt, based in Cairo, is considered as a Regional Hub covering several countries in the region. The main functions of the Regional Office include developing a strategic framework of cooperation and active partnerships between UNIDO and national and sub-national level government institutions, private sector organizations/ business associations and enterprises, non-governmental organizations, United Nations (UN) agencies, programmes and funds, the Resident Coordinator of the UN system, and representatives of other

multilateral and bilateral organizations; formulating, appraising, implementing and assessing country programmes and projects; mobilizing resources for technical assistance and global forum activities; coordinating UNIDO activities within the country and with UNIDO partners; and performing global forum functions, as relevant.

GENERIC DUTIES AND RESPONSIBILITIES

Under the supervision of the UNIDO Representative and Director, and working with the team, identify international best practices in areas of inclusive and sustainable industrial investment promotion.

The Intern shall be engaged as follows:

- Exposed to the regular core functions of the Regional Office and as such shall have the opportunity to observe the day to day operations and engage in on-the-job training in specific actions delegated by the Supervisor.
- Get acquainted with international literature on investment promotion policies and experiences in developing countries with positive impact on poverty reduction, employment generation, and environmental protection.
- Select, analyze and summarize international best practices on investment promotion policies and experiences in developing countries with positive impact on poverty reduction, employment generation, and environmental protection;
- Draft briefs about the various international best practices analyzed.
- Finalizes the briefs based on the feedback received from the team.
- Other Special emerging Projects that may enhance the learning experience of the Intern

VALUES TO EMULATE: *Core Values: Integrity, Professionalism, Respect for Diversity*

CORE COMPETENCIES TO LEARN ON THE JOB: *Core Competencies: Results orientation and Accountability, Planning and Organizing, Communication and Trust, Team Orientation, Client Orientation, Organizational Development and Innovation*

MINIMUM REQUIREMENTS

Age: between 21 and 35 years.

Education: Enrolled in a university degree programme (Bachelors, Masters, PhD); or begins the internship within a year of completing a Master's degree; or has a Bachelor's degree and is sponsored as a part of an academic or development programme

Language skills: Fluency in written and spoken English is required.

LEARNING ELEMENTS

- Become acquainted with the most up-to-date technical, economic and industrial developments in the relevant areas covered by the Regional Office.
- Gain experience in investment promotion policies and experiences in developing countries.
- Deepen analytical skills.
- On the job training: participation in every phase of the working process.
- Gain experience in working effectively in a diverse and multi-cultural environment.