



## FIFTH FORUM

# **iSID** INCLUSIVE AND SUSTAINABLE INDUSTRIAL DEVELOPMENT



## LOGISTICS NOTE

### REGIONAL FORUM ON INCLUSIVE AND SUSTAINABLE INDUSTRIAL DEVELOPMENT AND INDUSTRIAL INVESTMENT PROMOTION MEETINGS

Co-organized by the Government of Senegal  
and the United Nations Industrial Development Organization

**MINISTRY OF INDUSTRY AND MINES**

14 – 15 NOVEMBRE 2016

KING FAHD PALACE, DAKAR, SENEGAL



UNITED NATIONS  
INDUSTRIAL DEVELOPMENT ORGANIZATION

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## Dates and venue

The Fifth Inclusive and Sustainable Industrial Development (ISID) Forum and Industrial Investment Promotion meetings will take place from 14 to 15 November 2016 at the hotel King Fahd in Dakar, Senegal.

## Agenda

A Provisional Agenda is available on the following link: <https://isid.unido.org/froum-5.html>. The final agenda will be provided to you on the day of the Forum.

## Language requirements

The working languages of the event will be English and French. All documentation and background material will be available in English and French. Simultaneous translation will be available during the Forum.

## Participation

- The President of Senegal and Ministers;
- Representative of the Government of Ethiopia;
- Ministers of Industry of the Member States of ECOWAS;
- Sub-regional African institutions (UEMOA, ECOWAS, African Union);
- Organizations of the Senegalese private sector, representatives of the Chamber of Commerce;
- Private Sector enterprises of Senegal;
- Regional private sector organizations (e.g. FOPAO, Regional Chamber of Commerce etc.);
- Bilateral and Multilateral Technical and Financial Partners;
- International business companies; and
- International Financial Institutions.

## Administrative and financial arrangements

### *Panellists/speakers*

UNIDO will cover the travel costs for some invited speakers/panellists according to UNIDO Rules and Regulations. Flight bookings will be made and provided by UNIDO via email. Any extra costs of tickets due to the extension of the participant's stay in Dakar, and/or deviation from the authorized route, will be borne by the panelist/speaker.

A daily subsistence allowance at the applicable UN rate for the number of nights spent in Dakar up to a maximum of four days.

The daily subsistence will be paid to the panelists the last day of the Forum. No additional claims can be considered.

## Other participants

Travel costs to and/or from Dakar for other participants will not be borne by UNIDO.

UNIDO will not assume responsibility for any other costs, including, but not limited to, the following expenditures, which may be incurred by participants:

- a) Compensation for income or any other related allocation during the conference;
- b) Any costs related to private local travel, insurance, medical bills, and hospitalization fees during the conference;
- c) Compensation in the event of death, disability or illness;
- d) Loss of or damage to personal property;
- e) Purchase of personal belongings and compensation for damage caused to them by climatic and other conditions; and
- f) Other unforeseen expenditures.

## Accommodation

Participants should make their own reservations as soon as possible, as hotel rooms will be limited at that time of the conference. A list of recommended hotels is provided in Annex II.

## Visas

Participants should enquire if they require visas for entry into Senegal. Countries in which there are Senegalese Embassies or Consulates, the processing of visa can be facilitated. For other countries, special arrangements will be made for participants to obtain visas by the Government of Senegal. Visas could be issued upon arrival. Prior to leaving their home country, participants are requested to make their own arrangements for any entry visas or travel permits that may be required for the entire travel (including for transit countries) to Dakar.

## Registration procedure

If you would like to confirm your attendance to the Fifth Inclusive and Sustainable Industrial Development Forum, kindly follow the on-line procedure on the following link: <https://isid.unido.org/forum-5.html>

To facilitate arrangements, we would be very grateful if you could confirm on-line your attendance as soon as possible.

You will also find on this link information on available transports and access to King Fahd Hostel where the Forum will take place.

If you have difficulties to register on-line, please contact the following persons, to carry out your on-line registration to the Forum:

### **Ms. Julienne KADSONDO**

*Project Assistant*

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Programme Development and Technical Cooperation Division  
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**Mme. Louise SARR**  
*National Consultant*  
Transportation arrangements  
United Nations Industrial Development Organization (UNIDO)  
Almadies, Dakar, Sénégal  
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## Enquiries and correspondence

All enquiries and correspondence prior to the event may be addressed to the following contact persons:

### Government of Senegal

**M. Ibra Guèye DIOUM**  
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**M. Amadou Tidiane GADIO**  
*Chief of the Division of International Conferences*  
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### UNIDO headquarters

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**UNIDO Field Office in Senegal****Mr. Victor Djemba**

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**ANNEX I – RECOMMENDED HOTELS****Hôtel King Fahd \*\*\*\*\* (Venue of the Forum)**

Address: Pointe des Almadies, Dakar 8181, Senegal  
Tel: +221 33 869 69 69 Fax: +221 33 869 69 24

**Hôtel Radisson**

Address: Route de la Corniche Ouest Fann Residence BP 16868 Dakar, Senegal  
Tel: +221 (33) 8693333 Fax: +221 33 869 33 66  
Estimated time to Forum venue: 15 minutes by car

**Hôtel Terrou-Bi \*\*\*\*\***

Address: Boulevard Martin Luther King, Dakar, Senegal  
Tel: +221 33 839 90 39 Fax: +221 33 839 47 96  
Estimated time to Forum venue: 20 minutes by car

**Hôtel des Almadies**

Address: La Pointe des Almadies BP 3236 Dakar, Senegal  
Tel: +221 33 869 54 54 Fax: + (221) 33 820 43 79  
Estimated time to Forum venue: 5 minutes by walking

**Hôtel Le Lodge**

Tel: +221338690345  
Estimated time to Forum venue: 5 minutes by car

**Hôtel la Détente**

Address: 47 routes des Almadies, Ouakam, Dakar  
Tel: +221338203975  
Estimated time to Forum venue: 5 minutes by walking

**Hôtel Ngor Diarama**

Tel: +221338201005  
Estimated time to Forum venue: 10 minutes by car

**Hôtel Méridien**

Address: Pointe des Almadies  
Tel: +221338696969  
Estimated time to Forum venue: 5 minutes by walking

**For more information,  
please visit our website:**

<https://isid.unido.org/index.html>



**INCLUSIVE AND SUSTAINABLE  
INDUSTRIAL DEVELOPMENT**

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**OPERATION PLATFORM**



# TOGETHER

*for a sustainable future*

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