



**UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION**  
**JOB PROFILE**

Title:	<b>Intern</b>
Main Duty Station and Location:	<b>FIELD OFFICE COLOMBIA</b>
Start of Contract (EOD):	<b>March 2020</b>
End of Contract (COB):	<b>September 2020</b>

**ORGANIZATIONAL CONTEXT**

UNIDO is the specialized agency of the United Nations that promotes industrial development for poverty reduction, inclusive globalization and environmental sustainability. Its mission is to promote and accelerate [inclusive and sustainable industrial development](#) (ISID) in developing countries and economies in transition. The relevance of ISID as an integrated approach to all three pillars of sustainable development is recognized by the recently adopted 2030 Agenda for Sustainable Development and the related Sustainable Development Goals (SDGs), which will frame United Nations and country efforts towards sustainable development in the next fifteen years. [UNIDO's mandate in SDG-9](#), calls for the need to “Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation”. Accordingly, the Organization’s programmatic focus is structured in three thematic priorities: \* [Creating shared prosperity](#) \* [Advancing economic competitiveness](#) \* [Safeguarding the environment](#).

UNIDO delivers its services through the following four complementary and mutually supportive core functions: (a) [technical cooperation](#) activities; (b) [analytical and policy advisory services](#); (c) [standard-setting and compliance](#) and (d) [convening and partnership role](#).

The Intern shall work under the direct supervision of an officer designated by the Director of the following Department.

Departmental Context

The Regional Office in Colombia is responsible for representing UNIDO in Guyana, Perú, Venezuela and Surinam and promoting the Organization as an effective partner for development, and for this purpose maintain close contact with all local stakeholders at the country and regional levels as appropriate, including government institutions and international entities. They are further responsible for identifying national development and donor funding priorities in the countries and regions of coverage, and to support the formulation and monitoring technical cooperation projects and programmes, in collaboration with the relevant technical Departments and other appropriate organizational units. The field offices are also responsible for coordinating and reporting on UNIDO activities in their countries of coverage, and providing inputs into the development of regional strategies and policies. Among others, the Regional Office performs the following functions:

- Maintain close contact with all local stakeholders, including government institutions, international organizations, locally-based donor institutions, regional economic organizations and the private sector and academia, with a view to strengthening their relations and partnerships with UNIDO
- Undertake pro-active promotion of UNIDO’s mandate and activities, and implement a suitable strategy for the communication of UNIDO programmes and other advocacy functions
- Strengthen UNIDO’s role in the UN system-wide coherence activities by participating actively in the UNCT and related working groups.
- Support in project development and implementation, and provide technical advice on inclusive and sustainable industrial development.

## **GENERIC DUTIES AND RESPONSIBILITIES**

The Intern shall be engaged as follows:

- a. Exposed to the regular core functions of the Field office and as such shall have the opportunity to observe the day to day operations and engage in on-the-job training in specific actions delegated by the Supervisor.
- b. Engaged in a specific self-contained assignment described below:

Formulation of the new Cooperation Framework:

- Provide organization support for the development of the new Cooperation framework for Colombia.
- Compile and analyze material and background information on the industrial development situation in the country
- Collect and analyze information for the preparation of project documents part of the new cooperation framework
- Provide inputs for the progress report of Field Office Colombia

- c. Other Special emerging Projects that may enhance the learning experience of the Intern

### **VALUES TO EMULATE: Core Values:**

*We live and act with Integrity. We show Professionalism. We Respect Diversity.*

**CORE COMPETENCIES TO LEARN ON THE JOB: Core Competencies:** *We focus on Results and Responsibilities. We focus on People. We Communicate and earn Trust. We think outside the box and Innovate*

### **LEARNING ELEMENTS**

- Become acquainted with the most up-to-date technical, economic and industrial developments in the relevant field of specialization of the Department. Furthermore, he/she is expected to deepen his/her knowledge in the fields of new product/services and process design.
- Gain experience in project design/management.
- On the job training: participation in every phase of the working process.
- Gain experience in working effectively in a diverse and multi-cultural environment.
  
- Fluency in English and Spanish is required.